MHHS Testing and Migration Advisory Group (TMAG) Minutes and Actions

Issue date: xxx

Meeting number	**TMAG 018**	Venue	**Virtual – MS Teams**
Date and time	**17 May 2023 1000-1200**	Classification	**Public**

Attendees

Chair

Chris Welby (CW)   MHHS IM, SME

Industry Representatives

Dave Jones (DJ)	RECCo Representative
Ian Hatton (IHat)	DNO Representative
Ian Hall (IHal)	Supplier Agent Representative
Lee Northall (LN)	Large Supplier Representative
Riccardo Lampini (RL)	Elexon Representative
Naomi Walker (NM)	RECCo Representative
Richard Marriott (RM)	NGESO Representative
Shaun Brundett (SBr)	Small Supplier Representative
Stacey Buck (SBu)	iDNO Representative

MHHS IM members

Adrian Page (AP)	SI Lead
Amy Clayton (AC)	PMO Governance Support
Cesar Lopes (CL)	Data Lead
Jason Brogden (JB)	Industry SME
John Wiggins (JW)	Migration lead
Lee Cox (LC)	Qualification Lead
Nigel Hunt (NH)	Qualification Lead
Simon Berry (SBe)	Environments Lead

Other Attendees

Andy MacFaul (AMF)	Ofgem
Oliver Meggitt (OM)	Elexon Qualification Lead
Sajwal Dash (SD)	IPA
Saima Sabir (SS)	IPA
Sinead Quinn (SQ)	Ofgem
Steve Mullins (SM)	IPA

Actions

Area	Ref	Action	Owner	Due	Update

Minutes and actions	TMAG18-01	Programme to publish the updated meeting pack on the Collaboration Base alongside the Headline Report	Programme (PMO)	18/05/2023	The updated meeting pack has been uploaded with the headline report
Qualification Approach and Plan	TMAG18-02	Programme to review the RAID log risk around the allocation of Qualification tranches and the risk of suppliers in later tranches not completing migration, and share this risk with TMAG members	Programme (Jason Brogden)	21/06/2023	R281 is open in the Programme RAID: There is a risk that there may not be sufficient time for later Qualified Participants to complete their migration activities between M14 and M15
Summary and next steps	TMAG18-03	Programme to respond to the Elexon Representative's query regarding the DIP onboarding process during the Testing phase	Programme (Jason Brogden & Adrian Page)	21/06/2023	

Decisions

Area	Ref	Description
Minutes and actions	TMAG-DEC27	The minutes of the TMAG 19 April was approved.
Release Management and Configuration Approach	TMAG-DEC28	The TMAG approved version 0.4 of the Release Management and Configuration Approach, withstanding any comments from the Large Supplier Constituency Representative by COP 17 May 2023.
Qualification Approach and Plan	TMAG-DEC29	The TMAG approved version 0.2 of the Qualification Approach and Plan.

Minutes

1.   Welcome

CW welcomed all to the meeting and ran over the meeting agenda. CW highlighted that the meeting slides had been updated since issuance and the new pack would be published alongside the Headline Report.

> **ACTION TMAG-18-01: Programme to publish the updated meeting pack on the Collaboration Base alongside the Headline Report.**

2.   Minutes and Actions

> **DECISION TMAG-DEC27: The minutes of the TMAG 19 April was approved.**

CW approved minutes of the previous TMAG. CW walked through the actions, as per the slide.

LN, from the Large Supplier Constituency (LSC) highlighted that the Consultation and Change Request dashboards published on the MHHS Website, do not include all the deliverables that are out for consultation. LN requested the dashboards are kept updated, as this will help parties plan for future resources and demand. AP responded that the Programme had been working internally to ensure all deliverables are included and will continue to do so. AP requested LN to email him directly with the specific deliverables that had been missed. JB added that there are internal discussions being had around enhancing the Change Request dashboard to include which design releases the change requests are going to.

Programme Updates

CW asked if there were any questions on the Programme updates and Working Group Progress Report. No comments received.

3.   SIT Approach Proposal

SBe provided an update on the options for the phasing of SIT approach. SBe highlighted that the Programme had previously had a long-standing approach that all participants for SIT would be expected to provide all of the functionality at the commencement for CIT phase. However, the LSC had submitted a proposal, supported by other constituency groups to split SIT Functional testing into three drops of code. SBe stated that after discussions with participants the Programme had rejected the LSC's proposal to split SIT Functional testing, and instead reached a compromise with phasing of PIT evidence for each stage of SIT. SBe shared that this approach had been agreed with parties and the Programme would now work towards this. It was highlighted that this only applies to SIT volunteers and not Central Parties.

LN asked if there would be an openness for further delivery phasing for certain functionality. LN highlighted that if the Programme would not be testing for some time, then participants may have challenges in achieving full functionality at the start of SIT. SBe responded that they are aware of these issues and if these principles begin to put participants at risk, then they will need to be reviewed. JB shared that discussions on this have taken place with St Clements, therefore, the Programme confirmed that they are open to flexibility in allowing Central Parties in having a staggered delivery into SIT if they are struggling to meet the current deadlines set.

JB highlighted that that there is an action for Helix to come with a proposal of what they want to drop when. RL highlighted that Helix are aiming to get the proposal to the Programme early next week. JB added that there had been conversations at other forums around what is contained within each design drop, which has given the Programme better clarity on this. JB added that they are continuing to see if they can fast track some of the Design baseline work.

4.   Test Data Approach and Plan

CL provided an update on the Test Data Approach and Plan, as per the slide. It was shared that the document is currently out for industry review and comment until the 19 May 2023. The Programme noted that the document had been presented at the Data Working Group (DWG) and had been well accepted overall, however there were some queries on data privacy which the Programme is working to address. It was shared that the plan will be bought to the extraordinary TMAG on 31 May 2023 for approval, and the planned final release is for the start of June.

5.   CIT & Functional Test Approach and Plan

NH provided an update on the CIT & Functional Test Approach and Plan. It was shared that the deliverable will be going for industry review in the coming weeks and is due for sign-off 30 June 2023. The SIT Functional Test Approach and Plan is due for sign off 19 July 2023. These timings will allow for a staggered approach for participant to review.

6.   Release Management and Configuration Approach

SBe shared that the Release Management and Configuration document had come to TMAG for approval. SBe highlighted that the document had been discussed at the Environments Working Group (EWG) and been out for industry review and comment. All comments had now been addressed, with meetings held to discuss these, and the document is now finalised and ready for sign-off.

SBe noted that the purpose of the document is to highlight the governance around the release of the code, to ensure all Programme participants can test. The document includes the planned release dates around key Programme

milestones (e.g., SIT Functional and Migration Testing) and the governance around unplanned release dates. SBe asked if there were any objections to the approval of this.

LN from LSC stated that they had not realised this deliverable was coming to May TMAG for approval, and therefore would have to take this away to their constituency for feedback. LN asked if they could have till COP to obtain the feedback, CW confirmed this.

CW asked if any representatives would not approve the document. DJ, the RECCo representative, questioned if there was a risk that Avanade had not responded to the document. SBe responded that Avanade had been given the opportunity to respond and highlighted that the document is largely standard process, and thus should not cause any issues. NH added that the Programme is trying to baseline the approach so participants can work towards it, however if changes do occur then a request for a new publication can be made.

DECISION TMAG-DEC28: The TMAG approved version 0.4 of the Release Management and Configuration Approach, withstanding any comments from the Large Supplier Constituency Representative by COP 17 May 2023.

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7.   Qualification Approach and Plan

OM, the Elexon Qualification Lead, shared that the Qualification Approach and Plan had come to TMAG for approval. It was noted that there had been comments to version 0.1. OM highlighted that there had been two significant comments to this version, as per the slide. First, a request to prioritise Suppliers with larger volume of Metering Systems when allocating tranches to enable them to be able to meet migration milestones. The Code Bodies had sought BSC legal advice on this, which confirmed that this would not be in line with current BSC requirements for MHHS Qualification, specifically around non-discrimination against particular parties. Second, a request to bring forward tranche allocation activity to the point in time when parties can choose the tranches they qualify into. OM noted that they had consulted with participants more widely on this and believe this was not a majority view. However, it was shared that the response to this was not large, therefore it will be kept in the review cycle for future iterations. OM explained that the idea is to have further versions of the plan developed in line with SIT dependencies. OM acknowledged there will be other impacts to the plan other than SIT, however for simplicity there will be four further releases, as shown in the table. It was also noted that they were aware of a missed set of comments in the version for approval, and these comments had since been discussed with the participant and will be worked into the subsequent version. It was stated that the document will go to BSC PAB (25 May 2023) and REC PAB (30 May 2023) for approval after TMAG. OM highlighted that the Qualification and E2E Sandbox Working Group (QWG) would continue to be used to discuss the various ideas and points regarding this.

LN shared that the LSC was not in a position to approve the Qualification Approach and Plan. LN highlighted that although the approach of first come first serve for the tranches is easier, it is unpractical for Suppliers with large portfolios of MPANs. LN explained that being in a later tranche could reduce migration to 7/8 months, which causes a risk for Suppliers with large volumes of MPANs to migrate. LN added that the LSC had fed back their concerns and that the number of MPANs needing to migrate should be considered in tranche allocation. CW clarified if the issue was that the LSC is worried they may be bumped to later tranches. LN confirmed this is correct as all Suppliers ready will want to be in the earlier tranche.

LN further noted that there was a different assumption being made at the Migration Working Group (MWG), that Large Suppliers would be in the earlier tranche which conflicts with what is being said in QWG. JW, MHHS Migration Lead, clarified that the current Migration modelling assumes that some of the Large Supplier portfolio will come into the later tranches. JB further shared that these are assumptions not rules, and that the Programme is not in a position to go against the non-discriminatory laws on this issue. OM added that this could be discriminatory against Small Supplier Constituencies and proposed the LSC could raise a modification change to amend the non-discriminatory clause. JB added that this issue had been raised at QWG for Non-Large Suppliers and Independent Agents who gave rationale to have non-discriminatory text in bound in BSC. Therefore, the logical place is for this issue to now be raised is through the appropriate change processes and a determination made appropriately. The Small Supplier Constituency Representative added that if these discussions went ahead, then they would need to go to their constituency to obtain their position. LN reiterated that the LSC do not support this and that the Programme needs to raise significant risk that migration won't be completed in the timescales due to this.

CW asked for a decision from TMAG members. Four voted in favour (RECCo, DNO, Supplier Agent, Elexon Representatives). Two against (Large Supplier & iDNO Representatives). The Chair decided to approve version 0.2 of the Qualification Approach and Plan **(DECISION TMAG-DEC29),** recognising the LSC concerns and that they may seek a modification to move away from the legal advice.

DECISION TMAG-DEC29: The TMAG Chair approved version 0.2 of the Qualification Approach and Plan.

JB took an action to review the RAID log risk on the concerns raised around the allocation of Qualification trances and share this with TMAG members **(ACTION TMAG18-02).** JW added that the Migration plan will be based on the assumption that they will support Suppliers irrespective of their size fof all Qualification tranches. OM reiterated that they would be highlighting the LSC's concerns when the document is taken for approval at the BSC PAB & REC PAB.

ACTION TMAG-18-02: Programme to review the RAID log risk around the allocation of Qualification tranches and the risk of suppliers in later tranches not completing migration and share this risk with TMAG members.

8.   Testing Assurance for Period P1

SS, from the IPA, provided an overview of activities for the first testing assurance period, as per the slides. It was noted that if a participant was selected, all information shared will be confidential and they will have the opportunity to raise any issues or concerns. It was further explained that the high-level summary going to TMAG and Programme Steering Group (PSG) would be anonymised.

SS walked through the P1 Assurance Plan-on-a-Page, as per the slide. It was noted that if selected, the Programme would reach out to the selected participants before the IPA. SS shared that the IPA will be highlighting the briefing process, progression with deliverables and schedule meeting. The IPA will then draft this into the report, align back for feedback and then finalise. The plan is for the first report to go to the PSG on 7 June 2 and TMAG on 21 June 2023. The final report will then come to PSG on 5 July and TMAG on 19 July 2023.

LN, the LSC Representative raised concerns around the timescales, recognising that the SIT Scenarios have only just been released, and to get this assurance completed in a matter of weeks is challenging. SM, from the IPA, highlighted that this was the first period of assurance and the focus at this stage is to make sure there are correct plans and resourcing in place, recognising that maturity would increase in future periods. LN asked the IPA to be aware of the amount of deliverables parties were being asked to review and complete in this period and felt flexibility around these busy periods should be accounted for. SS agreed with LN.

NW, the RECCO Representative asked what data participants will know if they have been chosen. SS responded that they would be told today.

9.   Summary and next steps

AC summarised the actions and decisions, as per the table above. AC highlighted that links to the Consultation and Change Request dashboards had been added to this slide for easy access. AC shared that the next extraordinary TMAG will be on the 31 May 2023 and will cover the Migration, Cutover & Data Strategy and the Test Data Approach and Plan. CW noted that the next TMAG will be on 21 June 2023.

RL raised that he had sent an email to the Testing team at the end of April and had not had a response. The email was a query regarding the DIP onboarding process during the Testing phase. JB asked for RL to send the email to him and AP directly and took an action to respond to this.

ACTION TMAG-18-03: Programme to respond to the Elexon Representative's query regarding the DIP onboarding process during the Testing phase.

Date of next extraordinary TMAG: 31 May 2023

Date of next TMAG: 21 June 2023